



FIELD TRIPS: TIPS & TRICKS

What to expect and how to prepare for your trip.

We are so excited to see you at the Hastings Museum! This sheet will help you and your class have the best field trip possible. If you have any questions, please feel free to call us at 402-461-2399.

View more teacher and educational resources!



Scan the QR code to view our webpage.
hastingsmuseum.org/teachers



BEFORE ARRIVING AT THE MUSEUM

Upon booking your field trip, you will receive a reservation form via email. Double check all the information on this form, including arrival and departure times. Please give a copy of the schedule to **all teachers and adults** and let them know which group they belong to. This will help keep everyone on schedule.



WHERE TO GO FOR PROGRAMS

If you scheduled a planetarium show, you will report to the moon located on the first floor of the Museum. Doors will open a few minutes before your show.

If you scheduled a program led by one of our educators, you will report to the Museum lobby. Your Museum educator will start every tour in the lobby.

If you scheduled a movie in our Lied Super Screen Theatre, you will report to the Museum lobby and a Museum staff member will check you into the movie.

ARRIVAL AND CHECK IN

To ensure all of your programs happen on time, we recommend arriving early to check in. This will allow students to use the restroom and get ready before any of their scheduled programs. If you arrive 15 minutes or more late, your first program could be canceled.

When you arrive at the Museum, have one teacher check in the whole group at the front desk. You will need to know the total number of students, school personnel (teachers, paras, bus drivers), and parents for check in. To streamline the process, please have all money gathered before you check in, including any money from chaperones. If chaperones choose to pay separately, it will be at full admission price and could delay the start of your programs.

If you bring coats or lunches, we will have carts for you to use while you are here.

CONCESSIONS

Concessions such as candy, popcorn, and drinks are available for purchase in our lobby. Please let us know in advance if you would like to buy concessions so we can prepare to get your group through quickly. We accept cash, credit cards, and mobile payment.

STORE

The Museum store will be open during your field trip. Please let us know in advance if you would like to shop so we can prepare to get your group through quickly. We accept cash, credit cards, and mobile payment.

MORE ACTIVITIES AND RESOURCES

The Museum has several search activities you can print and bring with you to use during your self guided tour. View them here: hastingsmuseum.org/teachers/find-it-hand-outs

Most of our large format films have an amazing Education Guide that are a way to pre-teach before the film and get the most of our movies. Simply ask and we will email it to you. Some can be found on our website here: hastingsmuseum.org/teachers/theatre/film-education-guides

ACCESSIBILITY

If you have students who could benefit from a Then / Now Schedule, headphones, or fidgets, ask our front desk staff about our sensory packs. These are free to check out while you are at the Museum. You can also go to the Museum's website and download a social narrative.

We have a parent room on our upper level that doubles as a calm down space if the Museum is overstimulating for anyone. Students can control the lights in this space and the echo from the Museum is more muted. Adults can use this area to nurse or pump as well.

Next to the parent room are two family-style restrooms. Both of these restrooms have manual toilets and allow for more room if an individual needs assistance in the restroom.

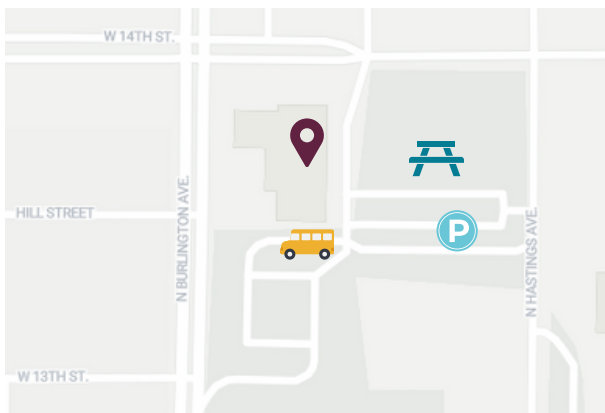
We also have Museum searches, exhibit text, planetarium shows, and open captioning in Spanish.

Most of our full dome planetarium shows include open captioning upon request. We also have audio devices for our Lied Super Screen Theatre that provide audio descriptions and sometimes closed captioning.

You can learn more here: hastingsmuseum.org/all-about-hastings-museum/museum-policies/accessibility

Directions to the Hastings Museum

The building is on the southeast corner of 14th Street and Burlington Ave.



Posting pictures? Tag us on Instagram and Facebook!

We would love to see what you and your students enjoyed most.



Hastings Museum



Park with Picnic Shelter



Bus Parking after Unloading



Unloading Zone